



Record of Urgent Decision
 Thursday 23 December 2021

Paper Circulated to

Kathryn Lavery	(KL)	Chairman
Rod Barnes	(RB)	Chief Executive
Anne Cooper	(AC)	Non-Executive Director
Andrew Chang	(ACC)	Non-Executive Director
Jeremy Pease	(JP)	Non-Executive Director
Tim Gilpin	(TG)	Non-Executive Director
Amanda Moat	(AM)	Non-Executive Director
Dr Steven Dykes	(SD)	Acting Executive Medical Director
Kathryn Vause	(KV)	Executive Director of Finance
Nick Smith	(NS)	Executive Director of Operations
Phil Storr	(PS)	Associate Non-Executive Director
Amanda Moat	(AM)	Associate Non-Executive Director
Zafir Ali	(ZA)	Associate Non-Executive Director Development
Mandy Wilcock	(MW)	Director of People and Organisational Development
Karen Owens	(KO)	Interim Director of Urgent Care and Integration
Simon Marsh	(SM)	Chief Information Officer
Clare Ashby	(CA)	Interim Director of Quality, Governance & Performance Assurance

Decision recorded by:

Odette Colgrave (OC) Executive Coordinator

Command Resilience Blue Light Capacity – Vehicle Lease (Paper UA21.002)

In accordance with Standing Order 5.2.2* the following decision was taken:

- To approve the changes to the provision of Command Response (Blue Light Capability) model as set out in the paper.
- To approve the proposal to lease 59 vehicles to support the proposed model in a phased approach. The overall cost of this is **£79k pa** more than the existing arrangements.
- Whilst the additional costs are low, it means we are entering into a contract which has an overall value of **£2.36m**.

Prior to the decision being taken, paper UA21.002 was circulated to individuals listed above on 21 December 2021 via email. Responses were received from KL, JP, SD, AM, KO, ACC and PS all of whom supported the proposal.

A query was raised, and confirmation provided, regarding the technical specification of the vehicle in relation to all weather response and low emissions. It was acknowledged that further investment would be required around the electric vehicle charging infrastructure across the Trust. It was noted that scoping work had commenced in relation to this.

CERTIFIED AS A TRUE RECORD



Chairman (Kath Lavery)

Standing Orders Referenced:

5.2 Emergency Powers, Urgent Decisions and Flexible Decision Making

- 5.2.2 In order to facilitate a more flexible decision-making process intra-meetings and to enable quicker decisions to be made, the Board may, where deemed appropriate by the Chairman, and as long as there is quorum**, consider a matter on paper circulated via email and record their decision by email correspondence. A record of the decision will be created and reported to the next formal meeting of the Board in Public session for formal noting.*

*** 3.11 Quorum*

- (1) No business will be transacted at a meeting unless at least one-third of the whole number of the Chairman and Members (including at least one member who is also an Officer Member of the Trust and one member who is not) is present.*