



**Actions from the minutes of the Trust Board Meeting Held in Public**  
(Completed items will be shared for information and then removed for the subsequent meeting)

Action Ref	Meeting date	Item Title and Action Required	Lead	Comments/progress update	Due Date	Status
Actions Carried forward from 2021-22						
21.004	25 Jan 2022	<b>TB21/077 - 2022-23 Priorities and Operational Planning Guidance</b> The final submission will be brought back to the Board for approval in April 2022.	CEO	Update 28.04.2022 – Item deferred from the meeting agenda. Business and Finance Plan on the agenda for 26 July 2022.	April 2022 July 2022	Completed
21.005	25 Jan 2022	<b>TB21/083 - Chief Executive's Report and Integrated Performance Report</b> A reflective piece of work will be implemented for any lessons learned during and after the pandemic.	DOps	Verbal update to be provided at the meeting 26 July 2022.	July 2022	Open
Actions Arising 2022-23						
TB22.001	28 April 2022	<b>Patient Story</b> Consider how the video produced by the relative can be used for learning more widely, for example in the University setting for student paramedics	DQG&PA	A student learning group has been established into which this story will be incorporated. This has been done through TLG communications and linked in with HEIs. Moving forward, this will be student/ staff led.	July 2022	Completed
TB22.002	28 April 2022	<b>Patient Story</b> Find out if the relative who made the video would like to participate in a 'restorative practice' process, as she has already said that making the video had helped.	DQG&PA	The Trust has been unable to contact the patient. However, the 'sprit' of the action has been taken on board and consideration will be given to offering this to individuals as appropriate.	July 2022	Completed
TB22.003	28 April 2022	<b>Freedom to Speak Up Annual Report 2021-22</b> Review of the colour scheme, text and background of the report be checked for neurodiversity and inclusion compliance.	DQG&PA	Work in progress towards target date	April 2023	Open

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TB22.004	28 April 2022	<b>CEOs report and Integrated Performance Report</b> It was requested that an update be provided on the proposals around Single Virtual Contact Centre at a future meeting.	DUCI	Update was provided at the Board meeting held in Private on 28 June 2022.	July 2022	Completed	
TB22.005	28 April 2022	<b>CEOs report and Integrated performance Report (Clinical Directorate)</b> The Board requested that the Quality Committee obtain and review the detail around variance in Cardiac Arrest outcomes.	EMD / DQG&PA	A report and verbal update was provided at the Quality Committee 23 June 2022. Mark Millins would refresh the Trusts Cardiac Arrest strategy and would bring through the Quality Committee in one of the routine clinical quality reports.	Completed 23 June 2022	Completed	
TB22.006	28 April 2022	<b>Annual Corporate Governance Report</b> A comprehensive review of the Trust's Standing Orders & Standing Financial Instructions to be undertaken.	Interim CoSec	Work in progress towards target date.	November 2022	Open	
TB22.007	28 April 2022	<b>Report from Chair of Audit Committee – BAF and Risks</b> Clare Ashby to work with the Chairman and CEO around creating greater focus on risks highlighted in the Board Assurance Framework	DQG&PA	Discussion held at Board Development Session 11 July 2022, around ways to improve this and actions suggested for consideration and implementation.	Completed 11 July 2022	Completed	
31 May 2022		No Actions arising from this meeting					
14 June 2022 (Extraordinary meeting)		No Actions arising from this meeting					