



AGENDA

Meeting:	Board of Directors Meeting held in Public		
Date:	1 November 2022		
Time:	1000hrs		
Venue:	Videoconference		
Membership:	Kath Lavery*	(KL)	Chairman
	Tim Gilpin*	(TG)	Non-Executive Director / Deputy Chairman
	Andrew Chang*	(ACC)	Non-Executive Director
	Anne Cooper*	(AC)	Non-Executive Director
	Amanda Moat*	(AM)	Non-Executive Director
	Jeremy Pease*	(JP)	Non-Executive Director
	Rod Barnes*	(RB)	Chief Executive
	Kathryn Vause*	(KV)	Executive Director of Finance
	Dr Steven Dykes*	(SD)	Acting Executive Medical Director
	Nick Smith*	(NS)	Executive Director of Operations
	Clare Ashby*	(CA)	Interim Executive Director of Quality, Governance and Performance Assurance
	Phil Storr	(PS)	Associate Non-Executive Director
	Zafir Ali	(ZA)	Associate Non-Executive Director (NeXT Development)
	Mandy Wilcock	(MW)	Director of Workforce and Organisational Development
	Karen Owens	(KO)	Interim Director of Urgent Care and Integration
	Simon Marsh	(SM)	Chief Information Officer
In Attendance:	Lynn Hughes	(LH)	Interim Company Secretary
	Helen Edwards	(HE)	Head of Communications and Community Engagement
	Jeevan Gill	(JG)	Interim Deputy Director of Operations (attending on behalf of Nick Smith, Director of Operations)
Apologies	Nick Smith*	(NS)	Executive Director of Operations
	Dr Steven Dykes*	(SD)	Acting Executive Medical Director

No.	Description	Verbal/ Attachment	Led by
1.	OPENING BUSINESS		
1.1	Welcome and Apologies <i>(note)</i>	Verbal	Chair
1.2	Declaration of Interests <i>(note)</i> <i>Any Board Member who is aware of a conflict of interest relating to any item on the agenda will be required to disclose it at this stage or when the conflict arises during consideration of the item.</i>	Verbal	

No.	Description	Verbal/ Attachment	Led by
1.3	Minutes of Previous Meeting <i>(approve)</i>		
1.3.1	Minutes of meeting held in Public on 26 July 2022	Attached	
1.3.2	Minutes of the Annual General Meeting held in Public on 27 September 2022	Attached	
1.4	Action Log <i>(note/approve)</i> <i>To review open actions and agree closure of any completed actions</i>	Attached	Chair
1.5	Matters Arising <i>(note/approve)</i> <i>Any Matters Arising in addition to items included on the agenda</i>	Verbal	Chair
2.	QUALITY, SAFETY & PATIENT EXPERIENCE		
2.1	Patient Story <i>(note)</i>	Verbal	CA
2.2	Freedom to Speak Up Guardian: Bi-annual Report <i>(discuss/note)</i>	Attached	SP
2.3	Significant Events and Lessons Learned Quarterly Update <i>(note/assurance)</i>	Attached	CA
3.	GOVERNANCE, RISK MANAGEMENT AND INTERNAL CONTROL		
3.1	Winter Plan <i>(note/discuss)</i>	Attached	NS
3.2	Emergency Preparedness, Resilience and Response Statement: Against EPRR Core Standards <i>(note/approve)</i>	Attached	NS
3.3	Corporate Risk Register and Board Assurance Framework Report <i>(note/approve)</i>	Attached	CA
4.	PERFORMANCE AND FINANCE		
4.1	Chief Executive's Report and Integrated Performance Report <i>(note/discuss)</i>	Attached	RB
4.3	Bi-annual Sustainably Report (Green Plan) <i>(note/discuss)</i>	Attached	KV
5.	WORKFORCE		
5.1	Diversity and Inclusion Plan 2022-23: progress update <i>(note/discuss)</i>	Attached	MW
5.1.1	WRES Annual Report	Attached	MW
5.1.2	WDES Annual Report <i>(note/discuss)</i>		
5.2	Annual Flu Campaign <i>(note/discuss)</i>	Attached	MW

6. ITEMS FOR INFORMATION AND ASSURANCE			
6.1	Report from the Chair of the Audit Committee <i>(note)</i>	Attached	ACC
6.2	Report from the Chair of the Quality Committee <i>(note)</i>	Attached	AC
6.3	Report from the Chair of the Finance and Investment Committee <i>(note)</i>	Attached	JP
7. CLOSING BUSINESS			
7.1	Any Other Business <i>(note/discuss/approve)</i>	Verbal	Chair
7.2	Risks <i>(note/agree)</i> <i>Any risks raised during the meeting that require consideration of adding to Risk Registers/Board Assurance Framework</i>	<i>Verbal</i>	<i>Chair</i>
7.3	Evaluation of Meeting and Key Points Arising <i>(discuss/note)</i>	Verbal	Chair
Meeting Close			
Date of Next Meeting to be held in Public: 31 January 2023			