

**Actions from the minutes of the Board Meeting (held in Public)**  
 (Completed items will be shared for information and then removed for the subsequent meeting)

Action Ref	Meeting date	Item Title and Action Required	Lead	Comments/progress update	Due Date	Status
Actions Carried forward from 2021-22						
21.005	25 Jan 2022	<b>Chief Executive's Report and Integrated Performance Report</b> A reflective piece of work will be implemented for any lessons learned during and after the pandemic.	N Smith	Nick Smith reported that an independent emergency preparedness, resilience and response specialist had completed a review and the report was being finalised. This would be taken to Quality Committee in September 2022.  Independent review of completed. Planned to be discussed with the Board on 13 December 2022	November 2022	Completed
Actions Arising 2022-23						
TB22.003	28 April 2022	<b>Freedom to Speak Up Annual Report 2021-22</b> Review of the colour scheme, text and background of the report be checked for neurodiversity and inclusion compliance.	C Ashby	Work in progress	April 2023	Open
TB22.006	28 April 2022	<b>Annual Corporate Governance Report</b> A comprehensive review of the Trust's Standing Orders & Standing Financial Instructions to be undertaken.	K Vause	Revised date to coincide with the governance changes taking place and the Operational changes	November 2022 January 2023	Open
TB22.008	26 July 2022	<b>Patient Story</b> The Chair noted that unfortunately there was no patient or staff story available for the meeting. It was noted that the programme of stories would be looked at for future meetings.	C Ashby/ L Hughes	Complete included on agenda	1 November 2022	Completed
TB22.009	26 July 2022	<b>Business and Financial Plan 2022-23</b> Work was progressing to develop measures for each of the key priorities, which would be presented to the Board on a quarterly basis as part of the transformation programme updates.	CEO	Update to be delivered at Board Development Session 13 December 2022	1 November 2022	Open
TB22.010	26 July 2022	<b>Workforce &amp; Diversity Profile Annual Report</b> Additional information was requested in relation to the diversity profile across the banding as well as data around grievances and disciplinaries. It was noted that arrangements would be made to include this information in future reports as the Diversity Group regularly reviewed information and would support the request to provide additional detail.	M Wilcock	Information shared 21 October 2022 – action completed	1 November 2022	Complete
TB22.008	26 July 2022	<b>Diversity and Inclusion Plan 2022-23</b> The Chair noted the progress made and requested that the Network Leads are invited to a future Board meeting to support the discussion on the Workforce Race Equality Standards and Workforce Disability Equality Standards.	M Wilcock	Included on agenda for 1 November 2022 – action completed	1 November 2022	Completed