



AGENDA

Meeting:	Board of Directors Meeting (held in Public)	
Date:	27 July 2023	
Time:	09.00am	
Venue:	Snow Room, City of York Council, West Offices, Station Rise, York, YO1 6GA	
Membership:	Martin Havenhand Andrew Chang Anne Cooper Tim Gilpin Amanda Moat Peter Reading Kathryn Vause Steven Dykes Nick Smith	Chair Non-Executive Director Non-Executive Director (Senior Independent Director) Non-executive Director (Deputy Chair) Non-Executive Director Chief Executive Executive Director of Finance Acting Executive Medical Director Interim Executive Chief Operating Officer
In Attendance:	Zafir Ali Jeevan Gill Rachel Gillott Dave Green Helen Edwards Lynn Hughes Adam Layland Simon Marsh Mandy Wilcock	Associate Non-Executive Director System Partnership Director System Partnership Deputy Director of Quality Head of Communications and Community Engagement Interim Company Secretary System Partnership Director Chief Information Officer Director of People and Organisational Development
Apologies:	Clare Ashby Jeremy Pease	Interim Executive Director of Quality, Governance and Performance Assurance Non-Executive Director

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No.	Description	Format	Lead	Time
1.	OPENING BUSINESS			
1.1	Welcome and Apologies <i>(information)</i>	Verbal	Martin Havenhand, Chair	09.00
1.2	Declaration of Interests <i>(assurance)</i> Any Board Member who is aware of a conflict of interest relating to any item on the agenda will be required to disclose it at this stage or when the conflict arises during consideration of the item.	Attached		
1.3	Minutes of Previous Meetings <i>(approve)</i>		Martin Havenhand, Chair	
1.3.1	Minutes of meeting held in public 27 April 2023	To follow		
1.4	Matters Arising <i>(assurance)</i> Any Matters Arising in addition to items included on the agenda.	Verbal		

No.	Description	Format	Lead	Time
1.5	Action Log (assurance) <i>To review open actions and agree closure of any completed actions.</i>	Attached		
1.6	Patient Story (information)	Presentation	Dave Green, Deputy Director of Quality	9.10
1.7	Chair's Report (information0029	Attached	Martin Havenhand, Chair	9.15
1.8	Chief Executive's Report (information/assurance)	Attached	Peter Reading, Chief Executive	9.25
2.	STRATEGY AND POLICY			
2.1	Trust's Five Year Strategy 2024-29 Programme (information)	Attached	Peter Reading, Chief Executive	9.40
2.2	Business Plan 2023/24 (assurance) a) Quarterly Monitoring b) Business Planning Cycle	Attached	Peter Reading, Chief Executive	
3.	ASSURANCE			
3.1 3.1.1 3.1.2	Risk Report (assurance) Corporate Risk Register Board Assurance Framework	Attached	Dave Green, Deputy Director of Quality	10.10
BREAK 10.20-10.35				
4.	Integrated Performance Report (assurance)	Attached	Executive Directors	10.35
4.1	Finance Report (month 3) (assurance)	Attached	Kathryn Vause, Executive Director of Finance	10.45
4.2	Operational Report (assurance)	Attached	Nick Smith, Interim Chief Operating Officer	10.55
4.3	Highlight Report of the Finance and Performance Committee (assurance)	Attached	Amanda Moat, Committee Chair	11.05
4.4 4.4.1	Quality and Clinical Report (assurance) Patient Safety Incident Response Framework (approval)	Attached	Dave Green, Deputy Director of Quality	11.10
4.5	Highlight Report of the Quality Committee (assurance)	Attached	Anne Cooper, Committee Chair	11.25
4.6	People Report (assurance)	Attached	Mandy Wilcock, Director of People and Organisational Development	11.30
4.7	Highlight Report of the People Committee (assurance)	Attached	Tim Gilpin, Committee Chair	11.40

No.	Description	Format	Lead	Time
4.8	Highlight Report of the Audit and Risk Committee (assurance)	To Follow	Andrew Chang, Committee Chair	11.45
5.	PARTNERSHIP WORKING			
5.1.	System Partnership Update (information)	Attached	Adam Layland, Jeevan Gill, Rachel Gillott (System Partnership Directors)	11.50
6.	BOARD GOVERNANCE REGULATORY			
6.1	Delegated Financial Limits (approve)	Attached	Kathryn Vause, Executive Director of Finance	12.00
6.2	Trust Executive Group and Terms of Reference (assurance/approve)		Peter Reading, Chief Executive	
6.3	Governance Report (including Fit and Proper Person Compliance; Declaration of Interests, Gifts and Hospitality Registers) (information/assurance)		Lynn Hughes, Interim Company Secretary	
7.	CLOSING BUSINESS			
7.1	Any Other Business (information/approve)	Verbal	Martin Havenhand, Chair	12.20
7.2	Risks (information/agree) Any risks raised during the meeting that require consideration of adding to Risk Registers/Board Assurance Framework	Verbal	Martin Havenhand, Chair	
Meeting Close				
Date of Next Meeting to be held in Public: 26 October 2023				