

## Action Log: Board of Directors (in Public)

(Completed items will be removed for the subsequent meeting)

### Item 1.5

Action Ref	Meeting date	Item Title and Action Required	Lead	Comments/progress update	Due Date	Status
<b>Actions Arising in 2023-24</b>						
BoD23/10/20.5	26/10/2023	<b>Freedom to Speak Up Report</b> Future FTSU reports to the Trust Board to include more analysis and insight in order to better identify and explain patterns in the concerns being raised.	DCSCS (David O'Brien)	Additional analysis and insight will be included in the next FTSU Board Report (currently scheduled for 30 May 2024)  Propose to close this as a Board action.	30/05/2024	Completed
BoD24/02/12.7	01/02/2024	<b>Risk Report</b> The wording of the Right Person Right Care risk to be reviewed and multiple Right Person Right Care risks to be consolidated into one.	DPO (Jeevan Gill)  DCSCS (David O'Brien)	The risk has been reviewed and consolidated into a single risk with new wording. The new version will be included in risk reporting from June onwards.	30/05/2024	Completed
BoD24/04/13.5	25/04/2024	<b>Quality and Clinical Highlight Report</b> Adherence to the Controlled Drugs (CD) signing out process by some frontline clinicians is still a concern and further work is underway to address the issue. Update to be provided to the Board regarding progress towards adherence with the Controlled Drugs policy.	MD (Dr Julian Mark)	Assurance regarding adherence with the Controlled Drugs Policy is provided to the Quality Committee (most recently at its meeting on 16 May). Relevant updates and escalations are provided to Board via the Quality Committee assurance report, and also via the Quality and Clinical Directorates update report.  Propose to close this as a discrete Board action and continue to provide updates via the existing assurance and reporting routes.	30/05/2024	Completed