



Meeting of the Board of Directors (in Public)

Agenda and Meeting Papers

Thursday 25th July, 2024



Our Strategy 2024-29

Our Purpose	To provide and co-ordinate safe, effective, responsive and patient-centred out-of-hospital emergency, urgent and non-emergency care, so all our patients can have the best possible experience and outcomes
Our Vision	Great Care Great People Great Partner
Our Values	Kindness Respect Teamwork Improvement
YAS Together	Care Lead Grow Excel Everyone

Our Bold Ambitions

Our Patients	Our ambition is to deliver exceptional patient-centred out-of-hospital emergency, urgent and non-emergency care, which is safe, kind and responsive, seamlessly integrating services and utilising technology to deliver a high-quality patient experience
Our People	Our ambition is to be a diverse and inclusive organisation with a culture of continuous improvement, where everyone feels valued, included, proud to work and can thrive
Our Partners	Our ambition is to be a collaborative, integral and influential partner across a joined-up health and social care network that works preventatively, reduces inequality and improves population health outcomes, supporting all our communities
Our Planet and Pounds	Our ambition is to be a responsible and sustainable organisation in the use of our financial and physical resources, reducing our environmental impact and ensuring the most effective use of all our resource



AGENDA		
Meeting:	Board of Directors Meeting (held in Public)	
Date:	25 July 2024	
Time:	1315	
Venue:	Springhill HQ: Kirkstall, Fountains and Rosedale	
Voting Directors	Martin Havenhand Tim Gilpin Anne Cooper Andrew Chang Amanda Moat Jeremy Pease Peter Reading Nick Smith Dave Green Kathryn Vause Julian Mark	Chair Non-Executive Director (Deputy Chair) Non-Executive Director (Senior Independent Director) Non-Executive Director Non-Executive Director Non-Executive Director Chief Executive Chief Operating Officer Director of Quality and Chief Paramedic Executive Director of Finance Executive Medical Director
Non-Voting Directors	Marc Thomas Mandy Wilcock	Deputy Chief Executive Director of People and Organisational Development
Contributing Directors	Adam Layland Jeevan Gill Rachel Gillott Carol Weir David O'Brien Sam Robinson	Director of Partnerships and Operations Director of Partnerships and Operations Director of Partnerships and Operations Director of Strategy, Planning and Performance Director of Corporate Services and Company Secretary Chief Digital Information Officer
In Attendance	Rebecca Randell Helen Edwards Odette Colgrave Jo Jennings	NeXT Director Head of Communications and Community Engagement Corporate Governance Manager Senior Executive Officer
Apologies:	Jeevan Gill	Director of Partnerships and Operations

No.	Description	Format	Lead	Time
1.	OPENING BUSINESS			
1.1	Welcome and Apologies (information)	Verbal	Martin Havenhand (Chair)	1315 - 1325
1.2	Declaration of Interests (assurance) Any Board Member who is aware of a conflict of interest relating to any item on the agenda will be required to disclose it at this stage or when the conflict arises during consideration of the item.	Attached		
1.3	Minutes of Previous Meetings (approve)	Attachment Attachment		
1.3.1	Minutes of meeting held in Public on 30 May 2024			
1.3.2	Minutes of meeting held in Public on 20 June 2024			
1.4	Matters Arising (assurance) Any Matters Arising in addition to items included on the agenda.	Verbal		
1.5	Action Log (assurance) To review open actions and agree closure of any completed actions.	Attached		
1.6	Patient Story (information)	Presentation	Dave Green Executive Director of Quality and Chief Paramedic	1325 - 1335
1.7	Chair’s Report (information)	Attached	Martin Havenhand (Chair)	1335 - 1340
1.8	Chief Executive’s Report (information/assurance)	Attached	Peter Reading, Chief Executive	1340 - 1345
2.	STRATEGY, PLANNING AND POLICY			
2.1	2024/25 Business Plan Priorities: Q1 Report (assurance)	Attached	Carol Weir Director of Strategy, Planning and Performance	1345 - 1350

No.	Description	Format	Lead	Time
3.	ASSURANCE			
3.1	Risk Report (assurance)	Attached	David O'Brien Director of Corporate Services/ Company Secretary	1350 - 1355
3.2	Board Assurance Framework (assurance)	Attached	Director of Corporate Services/ Company Secretary	1355 - 1405
3.3	Finance and Performance Committee Chair's Report (assurance)	Attached	Amanda Moat Committee Chair	1405 - 1410
3.4	Operational Assurance Report (assurance)	Attached	Nick Smith Chief Operating Officer	1410 - 1420
3.5	Finance Report (assurance)	Attached	Kathryn Vause, Executive Director of Finance	1420 - 1430
3.6	Quality Committee Chair's Report (assurance)	Attached	Anne Cooper Committee Chair	1430 - 1435
3.7	Quality and Clinical Highlight Report (assurance)	Attached	Dave Green Executive Director of Quality and Chief Paramedic Julian Mark Executive Medical Director	1435 - 1445
3.8	People Committee Chair's Report (assurance)	Attached	Tim Gilpin Committee Chair	1445 - 1450
3.9	People and Organisational Development Highlight Report (assurance)	Attached	Mandy Wilcock Director of People and Organisational Development	1450 - 1455

No.	Description	Format	Lead	Time
3.10	NHS Staff Survey (assurance)	Attached	Mandy Wilcock Director of People and Organisational Development	1455 - 1505
3.11	Audit and Risk Committee Chair's Report (assurance)	Attached	Andrew Chang Committee Chair	1505 - 1510
4.	ITEMS FOR APPROVAL			
4.1	Quality Improvement Enabling Plan (approval)	Attached	Dave Green Executive Director of Quality and Chief Paramedic	1510 - 1520
5.	PARTNERSHIP WORKING			
5.1	System Partnership Quarterly Update (information / assurance)	Verbal	Adam Layland, Jeevan Gill, Rachel Gillott (Directors of Partnerships and Operations)	1520 - 1530
6.	BOARD GOVERNANCE AND REGULATORY			
6.1	Corporate Governance Report (information / assurance)	Attached	David O'Brien Director of Corporate Services/ Company Secretary	1530 - 1540
6.2	Committee Annual Reports 2023-24 (assurance)	Attached	David O'Brien Director of Corporate Services/ Company Secretary Committee Chairs	
6.3	Committees Terms of Reference 2024-25 (approve)	Attached	David O'Brien Director of Corporate Services/ Company Secretary	
6.4	Governance Guide: Board of Directors (information)	Attached	David O'Brien	

No.	Description	Format	Lead	Time
			Director of Corporate Services/ Company Secretary	
7.	CLOSING BUSINESS			
7.1	Any Other Business	Verbal	Martin Havenhand (Chair)	1540 - 1545
7.2	Risks Any risks raised during the meeting that require consideration of adding to Risk Registers/Board Assurance Framework	Verbal	Martin Havenhand (Chair)	
MEETING CLOSE 1545				
Date of next Board Meeting to be held in Public: 26 September 2024				