



Report Title	Quality Committee – Chair’s Report
Author (name and title)	Anne Cooper, Non-Executive/Chair of Quality Committee
Accountable Director	Dave Green, Executive Director of Quality and Chief Paramedic
Previous committees/groups	N/A
Recommended action(s) Approval, Assurance, Information	Assurance/Information
Purpose of the paper	The report provides highlights of the Quality Committee to provide assurance to the Trust Board.
Recommendation(s)	The Board is asked to note the contents of the report.

Executive summary (overview of main points)

<p>The report provides highlights of the Quality Committee to provide assurance to the Trust Board. The paper aims to update the board on discussions taking place to reduce the risks as set out in the Board Assurance Framework.</p>

Trust Strategy Bold Ambitions Select the most relevant points from the bold ambitions.	Our Patients	Achieve the highest possible rating of ‘outstanding’ by the health and social care regulator (CQC).
	Our People	
	Our Partners	<p>Listen and respond to patients, partners and our communities to develop and deliver high-quality care, which is continuously improving.</p> <p>Work collaboratively with all our partners to achieve better experiences and outcomes for patients, optimising all of our collective skills and valued resources. Deliver the most appropriate response to patients requiring of out-of-hospital care.</p>
	Our Planet and Pounds	<p>Ensure decisions are informed by evidence, research, data and intelligence.</p> <p>Develop and deliver improvement, through learning and adoption of best practice.</p>
Link to Board Assurance Framework Risks (board and level 2 committees only)		<p>4. Strengthen quality governance and medicines management to develop a culture of improvement, safety, and learning.</p> <p>7. Support staff health and well-being effectively.</p> <p>11. Collaborate effectively to improve population health and reduce health inequalities.</p>

Highlight Report

Report from: Quality Committee

Date of the meetings: 18 July and 17 September 2024

Key discussion points at the meetings and matters to be escalated to board:

Alert:

Over the last year work to improve the operational management of Controlled Drugs has been ongoing in response to the outcomes of an internal audit. Whilst some progress in some areas has been made the committee noted in their meeting on 17th September that progress is too slow.

Advise:

18 July: The committee had a deep dive into health and safety within the Trust and noted the following:

- Condition of the estate and fleet and impacts on Infection Prevention and Control and staff Health & Wellbeing.
- Health & Safety Training is critical for leaders in operations and the planned training should be supported. Violence & Aggression towards staff a concern both of which are the remit of People Committee.
- Issues around capacity constraints within the Health & Safety team. An update on 18 September was given and the Trust are exploring how this risk can be mitigated.

The committee has been advised that there would be capacity in the internal audit plan to audit health and safety.

Assure:

18 July

The committee received and was assured by the following annual reports:

- Health and Safety

Was assured on progress in the implementation of Clinical Supervision.

Was assured on the implementation of the new approach to patient experience and this would in the future be the subject of an internal audit.

17 September

The committee received the following annual reports:

- Safeguarding
- Infection Prevention and Control (IPC)
- Data Security and Protection Toolkit Annual Report

During the discussion about IPC the committee noted the need to reinforce some best practices with patient facing staff, such as 'bare below the elbows' and noted some slippage in performance around IPC.

The committee received the first report from the Chief Clinical Information officer focussing on safety in systems used by clinical staff.

Risks discussed:

The committee discussed all the risks assigned to Quality Committee and in future will be explicitly receiving a risk report at the start of each meeting.

New risks identified:

The Committee recommended a new risk is added to the Corporate Risk Register of a potential lack of resources to discharge the Trust's Health and Safety responsibilities.

Report completed by: Anne Cooper, Non-Executive Director, Quality Committee Chair.
Date: 18 September 2023