



# **Meeting of the Board of Directors (in Public)**

## **Agenda and Meeting Papers**

**Thursday 28 November 2024**

## Our Strategy 2024-29

<b>Our Purpose</b>	To provide and co-ordinate safe, effective, responsive and patient-centred out-of-hospital emergency, urgent and non-emergency care, so all our patients can have the best possible experience and outcomes
<b>Our Vision</b>	Great Care Great People Great Partner
<b>Our Values</b>	Kindness Respect Teamwork Improvement
<b>YAS Together</b>	Care Lead Grow Excel Everyone

## Our Bold Ambitions

<b>Our Patients</b>	Our ambition is to deliver exceptional patient-centred out-of-hospital emergency, urgent and non-emergency care, which is safe, kind and responsive, seamlessly integrating services and utilising technology to deliver a high-quality patient experience
<b>Our People</b>	Our ambition is to be a diverse and inclusive organisation with a culture of continuous improvement, where everyone feels valued, included, proud to work and can thrive
<b>Our Partners</b>	Our ambition is to be a collaborative, integral and influential partner across a joined-up health and social care network that works preventatively, reduces inequality and improves population health outcomes, supporting all our communities
<b>Our Planet and Pounds</b>	Our ambition is to be a responsible and sustainable organisation in the use of our financial and physical resources, reducing our environmental impact and ensuring the most effective use of all our resource

## AGENDA

<b>Meeting:</b>	<b>Board of Directors Meeting (held in Public)</b>	
<b>Date:</b> <b>Time:</b> <b>Venue:</b>	28 November 2024 11:15-12:45, 13:30-14:20 hrs Springhill HQ: Kirkstall, Fountains and Rosedale	
<b>Voting Directors</b>	Martin Havenhand Anne Cooper Tim Gilpin Amanda Moat Jeremy Pease Peter Reading Nick Smith Dave Green Kathryn Vause Julian Mark	Chair Non-Executive Director (Deputy Chair) Non-Executive Director (Senior Independent Director) Non-Executive Director Non-Executive Director Chief Executive Chief Operating Officer Executive Director of Quality and Chief Paramedic Executive Director of Finance Executive Medical Director
<b>Non-Voting Directors</b>	Marc Thomas Mandy Wilcock	Deputy Chief Executive Director of People and Organisational Development
<b>Contributing Directors</b>	Adam Layland Jeevan Gill Rachel Gillott Carol Weir David O'Brien Sam Robinson	Director of Partnerships and Operations (SY) Director of Partnerships and Operations (HNY) Director of Partnerships and Operations (WY) Director of Strategy, Planning and Performance Director of Corporate Services and Company Secretary Chief Digital Information Officer
<b>In Attendance</b>	Rebecca Randell Helen Edwards  Lynsey Ryder Odette Colgrave	NeXT Director Associate Director of Communications and Community Engagement Head of Corporate Affairs and Dep Co Secretary Corporate Governance Manager
<b>Apologies:</b>	Andrew Chang	Non-Executive Director

No.	Description	Format	Lead	Time
1.	OPENING BUSINESS			
1.1	<b>Welcome and Apologies</b> (information)	Verbal	Martin Havenhand (Chair)	1115-1120
1.2	<b>Declaration of Interests</b> (assurance) <i>Any Board Member who is aware of a conflict of interest relating to any item on the agenda will be required to disclose it at this stage or when the conflict arises during consideration of the item.</i>	Attached		
1.3	<b>Minutes of Previous Meetings</b> (approve)	Attachment		
1.3.1	Minutes of meeting held in Public on 26 September 2024			
1.4	<b>Matters Arising</b> (assurance) <i>Any Matters Arising in addition to items included on the agenda.</i>	Verbal		
1.5	<b>Action Log</b> (assurance) <i>To review open actions and agree closure of any completed actions.</i>	Attached		
1.6	<b>Patient / Staff Story</b> (information) <i>A patient who suffers from a cardiac arrest who was successfully resuscitated.</i>	Presentation	Dave Green Executive Director of Quality and Chief Paramedic	1120-1135
1.7	<b>Chair’s Report</b> (information)	Attached	Martin Havenhand (Chair)	1135-1140
1.8	<b>Chief Executive’s Report</b> (information/assurance)	Attached	Peter Reading, Chief Executive	
2.	STRATEGY AND PLANNING			
2.1	<b>Business Plan: Quarterly Update Report</b> (assurance)	Attached	Marc Thomas Deputy Chief Executive	1140-1150
3.	ASSURANCE			
3.1	<b>Risk Report</b> (assurance)	Attached	David O’Brien Director of Corporate Services/	1150-1155

No.	Description	Format	Lead	Time
			Company Secretary	
3.2	<b>Board Assurance Framework</b> (assurance)	To Follow	Director of Corporate Services/ Company Secretary	1155-1205
3.3	<b>Finance and Performance Committee Chair's Report</b> (assurance)	Attached	Amanda Moat Committee Chair	1205-1210
3.4	<b>Operational Assurance Report</b> (assurance)	Attached	Nick Smith Chief Operating Officer	1210-1220
3.5	<b>Finance Report</b> (assurance)	Attached	Kathryn Vause, Executive Director of Finance	1220-1230
3.6	<b>Quality Committee Chair's Report</b> (assurance)	Attached	Anne Cooper Committee Chair	1230-1235
3.7	<b>Quality and Clinical Highlight Report</b> (assurance)	Attached	Dave Green Executive Director of Quality and Chief Paramedic  Julian Mark Executive Medical Director	1240-1245
<b>LUNCH BREAK 1245-1330</b>				
3.8	<b>People Committee Chair's Report</b> (assurance)	Attached	Tim Gilpin Committee Chair	1330-1335
3.9	<b>People and Organisational Development Highlight Report</b> (assurance) <i>A story about a patient who suffered a cardiac arrest and was successfully resuscitated.</i>	Attached	Mandy Wilcock Director of People and Organisational Development	1335-1345

No.	Description	Format	Lead	Time
3.10	<b>Culture Programme Quarterly Update</b> (assurance)	Attached	Mandy Wilcock Director of People and Organisational Development	1345 1355
3.11	<b>Workforce Control Assurance Return</b> (assurance)	Attached	Mandy Wilcock Director of People and Organisational Development	1355 1400
3.12	<b>Audit and Risk Committee Chair’s Report</b> (assurance)	Attached	Andrew Chang Committee Chair	1400- 1405
4.	BOARD GOVERNANCE AND REGULATORY			
4.1	<b>Board Governance Report</b> (information / assurance)	Attached	David O’Brien Director of Corporate Services/ Company Secretary	1405- 1410
4.2	<b>Review of Trust Standing Orders</b> (information / assurance)	Attached	David O’Brien Director of Corporate Services/ Company Secretary	
5.	CLOSING BUSINESS			
5.1	<b>Any Other Business</b>	Verbal	Martin Havenhand (Chair)	1410- 1415
5.2	<b>Risks</b> <i>Any risks raised during the meeting that require consideration of adding to Risk Registers/Board Assurance Framework</i>	Verbal	Martin Havenhand (Chair)	
5.3	<b>Evaluation of Meeting</b> (assurance)	Verbal	Anne Cooper	1415- 1420
MEETING CLOSE 14:20				
Date of next Board Meeting to be held in Public: 30 January 2025				