



Meeting of the Board of Directors (in Public)

Agenda and Meeting Papers

Thursday 30 January 2025





Our Strategy 2024-29

Our Purpose	To provide and co-ordinate safe, effective, responsive and patient-centred out-of-hospital emergency, urgent and non-emergency care, so all our patients can have the best possible experience and outcomes
Our Vision	Great Care Great People Great Partner
Our Values	Kindness Respect Teamwork Improvement
YAS Together	Care Lead Grow Excel Everyone

Our Bold Ambitions

Our Patients	Our ambition is to deliver exceptional patient-centred out-of-hospital emergency, urgent and non-emergency care, which is safe, kind and responsive, seamlessly integrating services and utilising technology to deliver a high-quality patient experience
Our People	Our ambition is to be a diverse and inclusive organisation with a culture of continuous improvement, where everyone feels valued, included, proud to work and can thrive
Our Partners	Our ambition is to be a collaborative, integral and influential partner across a joined-up health and social care network that works preventatively, reduces inequality and improves population health outcomes, supporting all our communities
Our Planet and Pounds	Our ambition is to be a responsible and sustainable organisation in the use of our financial and physical resources, reducing our environmental impact and ensuring the most effective use of all our resource

AGENDA		
Meeting:	Board of Directors Meeting (held in Public)	
Date:	30 January 2025	
Time:	0915 hrs	
Venue:	Springhill HQ: Kirkstall, Fountains and Rosedale	
Voting Directors	Martin Havenhand Anne Cooper Tim Gilpin Andrew Chang Amanda Moat Jeremy Pease Peter Reading Nick Smith Kathryn Vause Julian Mark	Chair Non-Executive Director (Deputy Chair) Non-Executive Director (Senior Independent Director) Non-Executive Director Non-Executive Director Non-Executive Director Chief Executive Chief Operating Officer Executive Director of Finance Executive Medical Director
Non-Voting Directors	Marc Thomas Mandy Wilcock	Deputy Chief Executive Director of People and Organisational Development
Contributing Directors	Adam Layland Jeevan Gill Rachel Gillott Carol Weir David O'Brien Sam Robinson	Director of Partnerships and Operations (SY) Director of Partnerships and Operations (HNY) Director of Partnerships and Operations (WY) Director of Strategy, Planning and Performance Director of Corporate Services and Company Secretary Chief Digital Information Officer
In Attendance	Saghir Alam Tabitha Arulampalam Katherine Lees Clare Ashby Helen Edwards Lynsey Ryder Odette Colgrave Jo Jennings	Non-Executive Director (Designate) Associate Non-Executive Director (Designate) Associate Non-Executive Director (Designate) Deputy Director of Quality and Nursing Associate Director of Communications and Community Engagement Head of Corporate Governance and Deputy Company Secretary Corporate Governance Manager Senior Executive Officer
Apologies:	Dave Green Rebecca Randell	Executive Director of Quality and Chief Paramedic Associate Non-Executive Director (Designate)



No.	Description	Format	Lead	Time
1.	OPENING BUSINESS			
1.1	Welcome and Apologies (information)	Verbal	Martin Havenhand (Chair)	0915- 0920
1.2	Declaration of Interests (assurance) <i>Any Board Member who is aware of a conflict of interest relating to any item on the agenda will be required to disclose it at this stage or when the conflict arises during consideration of the item.</i>	Attached		
1.3	Minutes of Previous Meetings (approve)	Attachment		
1.3.1	Minutes of meeting held in Public on 28 November 2024			
1.4	Matters Arising (assurance) <i>Any Matters Arising in addition to items included on the agenda.</i>	Verbal		
1.5	Action Log (assurance) <i>To review open actions and agree closure of any completed actions.</i>	Attached		
1.6	Patient / Staff Story (information)	Presentation	Clare Ashby Deputy Director Quality and Nursing	0920- 0935
1.7	Chair’s Report (information)	Attached	Martin Havenhand (Chair)	0935- 0940
1.8	Chief Executive’s Report (information/assurance)	Attached	Peter Reading, Chief Executive	0940- 0945

No.	Description	Format	Lead	Time
2.	STRATEGY AND PLANNING			
2.1	Business Plan: Update Report (assurance)	Attached	Marc Thomas Deputy Chief Executive	0945- 0955
2.2	Transfer of Care (information, assurance)	Presentation	Nick Smith Chief Operating Officer	0955- 1010
3.	ASSURANCE			
3.1	Corporate Risk and Board Assurance Framework: (assurance) 3.1a Corporate Risk Report 3.1b Board Assurant Framework Report	Attached	David O'Brien Director of Corporate Services/ Company Secretary	1010- 1020
3.2	Finance and Performance Committee Chair's Report (assurance)	Attached	Amanda Moat Committee Chair	1020- 1025
3.3	Operational Assurance Report (assurance)	Attached	Nick Smith Chief Operating Officer	1025- 1035
3.4	Finance Report (assurance)	Attached	Kathryn Vause, Executive Director of Finance	1035- 1045
BREAK 10:45 - 10:55				
3.5	Quality Committee Chair's Report (assurance)	Attached	Anne Cooper Committee Chair	1055- 1100
3.6	Quality and Clinical Highlight Report (assurance)	Attached	Julian Mark Executive Medical Director Clare Ashby Deputy Director Quality and Nursing	1100- 1110

No.	Description	Format	Lead	Time
3.7	Quality Account Improvement Priorities (assurance)	Attached	Clare Ashby Deputy Director Quality and Nursing	1110- 1115
3.8	Management of Controlled Drugs Update (assurance)	Attached	Julian Mark Executive Medical Director	1115- 1125
3.9	People Committee Chair’s Report (assurance)	Attached	Tim Gilpin Committee Chair	1125- 1130
3.10	People and Organisational Development Highlight Report (assurance)	Attached	Mandy Wilcock Director of People and Organisational Development	1130- 1140
3.11	Audit and Risk Committee Chair’s Report (assurance)	Attached	Andrew Chang Committee Chair	1140- 1145
4.	BOARD GOVERNANCE AND REGULATORY			
4.1	Board Governance Report (information/assurance)	Attached	David O’Brien Director of Corporate Services/ Company Secretary	1145- 1155
5.	CLOSING BUSINESS			
5.1	Any Other Business	Verbal	Martin Havenhand (Chair)	1155- 1200
5.2	Risks Any risks raised during the meeting that require consideration of adding to Risk Registers/Board Assurance Framework	Verbal	Martin Havenhand (Chair)	
MEETING CLOSE 12:00 hrs				

No.	Description	Format	Lead	Time
Date of next Board Meeting to be held in Public: 27 March 2025				