

**Board of Directors (held in Public)**  
**30 January 2024**  
**Agenda Item: 1.7**



Report Title	Chair's Report
Author (name and title)	Martin Havenhand, Chair
Accountable Director	Martin Havenhand, Chair
Previous committees/groups	None
Recommended action(s) Approval, Assurance, Information	Information/Assurance
Purpose of the paper	To brief Board members of the activity and stakeholder engagement undertaken by the Chair since the last report presented to the Board in Public on 28 November 2024.
Recommendation(s)	It is recommended that the Board note the report.

**Executive summary (overview of main points)**

The paper gives a summary of the following key items:

- Non-Executive Director Appointments
- West Yorkshire ICB Chairs and NEDs meeting on 3 December 2024  
Yorkshire and Humber and the Northeast Regional NHS Trust Chairs meeting on 9 December 2024
- NED Appointment Panel on 10 December 2024
- Heads of Operations meeting on 16 December 2024
- Equality, Diversity, and Inclusion (EDI) online event on 9 January 2025
- East Midlands Ambulance Service (EMAS) Board meeting in public on 14 January 2025
- West Yorkshire Community Provider Collaborative Board meeting on 20 January 2025.

Trust Strategy Bold Ambitions Select the most relevant points from the bold ambitions.	Our Patients	Understand and reduce unwarranted variation and support system-wide work to reduce health inequalities, positively impacting on our local communities through our role as an anchor organisation.
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	Our People	Invest in developing our people (staff and volunteers), ensuring they have the skills, support and resources they need to deliver high-quality care and services, now and in the future.
	Our Partners	Work collaboratively with all our partners to achieve better experiences and outcomes for patients, optimising all of our collective skills and valued resources. Deliver the most appropriate response to patients requiring of out-of-hospital care. Collaborate with emergency service partners, not only to provide a great emergency response but to maximise our collective resource for the benefit of our populations.
	Our Planet and Pounds	Develop and deliver improvement, through learning and adoption of best practice.
Link to Board Assurance Framework Risks (board and level 2 committees only)		6. Develop and sustain an open and positive workplace culture. 9. Develop and sustain improvements in leadership and staff training and development. 10. Act as a collaborative, integral, and influential system partner.

## 1. Introduction

- 1.1 This report briefs Board members of the activity and stakeholder engagement undertaken by the Chair since the last report presented to the Board in Public on 28 November 2024.

## 2. Non-Executive Director Appointments

- 2.1 Jeremy Pease Non-Executive Director (NED) is completing his second term of office at the end of January 2025.
- 2.2 Following a rigorous recruitment process we have appointed, Saghir Alam as our new NED with a three-year term of office commencing on 1 February 2025.
- 2.3 Through the recruitment process we have appointed three Associate Non-Executive Directors (ANED), Tabitha Arulampalam, Katie Lees, and Rebecca Randell on a two-year term of office, reviewed annually commencing on 1 February 2025.
- 2.4 Biographies for our new NED and ANEDs will be circulated to Board members and included on our website.
- 2.5 Their induction programme is currently underway, and they will be attending the Board of Directors Meeting (in Public) on 30 January.
- 2.6 Detailed below are the Committee meetings each new NED and ANED will attend. A review of committee membership will take place following the board and committee annual review in June 2025.

Name	Committee	Non-Executive Director buddy
Saghir Alam	Quality Committee Finance and Performance ( <i>Saghir will take the role of Member for both these committees</i> ).	Amanda Moat
Tabitha Arulampalam	Audit and Risk Committee Charitable Funds Committee ( <i>Tabitha will attend these meetings</i> ).	Andrew Chang
Katie Lees	Quality Committee ( <i>Katie will attend these meetings</i> ).	Anne Cooper
Rebecca Randell	People Committee ( <i>Rebecca will attend these meetings</i> ).	Tim Gilpin

- 2.7 Noted below are the additional duties and meetings attended by Jeremy Pease and how these will be covered.

Meeting/Lead	Name
Charitable Funds Committee Chair (until June 2025)	Martin Havenhand
Non-Executive Director Freedom to Speak Up Lead	Tim Gilpin
South Yorkshire Integrated Care Board (ICB) Chairs meetings	Martin Havenhand with a gradual transition to Saghir Alam
LGBTB Board Champion (until June 2025)	Martin Havenhand
Health and Wellbeing Lead	Oversight through the People Committee

### **3. West Yorkshire ICB Chairs and NEDs meeting on 3 December 2024**

- 3.1 Richard Meddings the Chair of NHS England (NHSE) joined the meeting and emphasised that the financial position continues to be a challenge and stated that 2025/26 is likely to be the most challenging year yet for the NHS.
- 3.2 The meeting discussed the recruitment of NEDs and the importance of boards having the right skills and experience to provide effective governance and oversight of NHS Trusts.

### **4. Yorkshire and Humber and the North East Regional NHS Trust Chairs meeting on 9 December 2024**

- 4.1 NHSE convened the meeting on behalf of Wes Streeting, Secretary of State and Amanda Pritchard, Chief Executive of NHSE.
- 4.2 The key message was about prioritising patient safety during the intense pressures on the NHS over the Christmas and New Year period. We were also asked to emphasise to our colleagues the importance of having the flu jab.

### **5. NED Appointment Panel on 10 December 2024**

- 5.1 78 people expressed an interest in the NED and ANED positions, 48 applied and we interviewed 5 candidates for the NED position and 4 candidates for the ANED positions.

- 5.2 We held a stakeholder panel which focussed on Yorkshire Ambulance Service (YAS) values and how candidates related to them. The appointment panel was the Chair and Deputy Chair of YAS, a Regional Director from NHSE Yorkshire and Humber Region and the Chair of WY ICB.

## **6. Heads of Operations meeting on 16 December 2024**

- 6.1 I had the opportunity of attending and observing the meeting and I was very impressed with the focus and energy that was demonstrated in efforts to improve Ambulance handovers at each of our acute hospitals. The importance of patient care was evident throughout the discussions at the meeting.

## **7. Equality, Diversity, and Inclusion (EDI) online event on 9 January 2025**

- 7.1 The event was organised by NHS Employers Network and was titled, Diversifying the Boardroom: Championing Inclusion at the Top. This provided an insight from leaders across different industries exploring strategies to enhance boardroom diversity and foster inclusive leadership at the highest levels.
- 7.2 EDI should bring fun, innovation, difference into conversations and debates in the boardroom. Boards were encouraged to be open and prepared to adapt to changes within the board and members should be curious about others and their views.

## **8. East Midlands Ambulance Service (EMAS) Board meeting in public on 14 January 2025**

- 8.1 I attended part of the EMAS board meeting and benefitted from listening to their debate around the rationale for them declaring a 'critical incident' on 6 January and the response they received from partner organisations and learnings they identified.

## **9. West Yorkshire Community Provider Collaborative Board meeting on 20 January 2025.**

- 9.1 The purpose of the meeting was to discuss and agree the approach to producing the West Yorkshire Community Health Services core universal offer and undertake a stocktake of the community health services being provided in each of the 5 Places in West Yorkshire.
- 9.2 There was also an opportunity for each member organisation to present highlight or an achievement of 2024 which would be of interest to others.

## **10. Recommendation**

- 10.1 It is recommended that the Board note the report.