

YAS Trust Board Committee Action Log 2024-25							
Item No	Committee/ Group	Meeting Date	Action	Lead	Estimated Closure Date	Updates (When, Where, What)	Status
BoD25/01/8.8	PUBLIC	202.01.30	Business Plan: Quarterly Update Report Marc Thomas confirmed that the Trust has developed a detailed analysis which shows a number of sickness issues, this will form part of the report to Board in two months. The Trust needs some innovative ideas to solve these issues.	Marc Thomas	May-25		OPEN
BoD25/01/20.2	PUBLIC	202.01.30	Audit and Risk Committee Chair's Report Received and considered a "limited assurance" internal audit report on expenses (administered through EASY Expenses. Martin Havenhand expressed further assurance on expenses must be provided to Board on the forward plan.	Mandy Wilcock	Mar-25		OPEN
BoD25/01/20.3	PUBLIC	202.01.30	Audit and Risk Committee Chair's Report The Board to receive an assurance report regarding overdue management actions arising from internal audit recommendations.	David O'Brien	Mar-25	Update: Assurance report is on the agenda for the Board of Directors (in Private) 27.3.25.	RECOMMENDED FOR CLOSURE
BoD24/11/11.3	PUBLIC	2024.11.28	Finance and Performance Committee Chair's Report Martin Havenhand requested that the discussion in relation to the Trust Partnership work (relationships with ICBs) should be added to the Strategic Forum forward planner.	David O'Brien	Jan-25	Update: An item has been put on the Board Strategic Forum forward planner 2025/26 action to close.	COMPLETED
BoD24/11/13.2	PUBLIC	2024.11.28	Finance Report Anne Cooper observed that the Trust needs to focus on the cost improvements and this is a reoccurring issue for the Trust. Martin Havenhand requested a report to outline our short-, medium- and long-term cost improvement plans.	Marc Thomas	May-25		OPEN
BoD24/11/18.3	PUBLIC	2024.11.28	Culture Programme Quarterly Update The National Ambulance Culture Review summarises objectives that the Trust need to consider. Mandy Wilcock will report to Board with all actions taken.	Mandy Wilcock	Mar-25	Update: Item on agenda 27.03.2025	RECOMMENDED FOR CLOSURE
BoD25/01/8.8	PUBLIC	2025.01.30	Business Plan: Quarterly Update Report Tim Gilpin sought assurance the lower uptake of flu vaccination compared with other ambulance trusts and the wider NHS. Marc Thomas confirmed that the Trust has developed a detailed analysis which shows a number of sickness issues, this will form part of the report to Board in two months. The Trust needs some innovative ideas to solve these issues.	Marc Thomas	May-25		OPEN
BoD25/01/13.2	PUBLIC	2025.01.30	Finance Report A revised amended report to be circulated to board members after the meeting.	Kathryn Vause	Mar-25	Update: Odette Colgrave recirculated the amended finance paper (originally replaced on website on 03/02/2025)	COMPLETED