



# Meeting of the Board of Directors (in Public)

## Agenda and Meeting Papers

Thursday 22 May 2025



## Our Strategy 2024-29

<b>Our Purpose</b>	To provide and co-ordinate safe, effective, responsive and patient-centred out-of-hospital emergency, urgent and non-emergency care, so all our patients can have the best possible experience and outcomes
<b>Our Vision</b>	Great Care Great People Great Partner
<b>Our Values</b>	Kindness Respect Teamwork Improvement
<b>YAS Together</b>	Care Lead Grow Excel Everyone

## Our Bold Ambitions

<b>Our Patients</b>	Our ambition is to deliver exceptional patient-centred out-of-hospital emergency, urgent and non-emergency care, which is safe, kind and responsive, seamlessly integrating services and utilising technology to deliver a high-quality patient experience
<b>Our People</b>	Our ambition is to be a diverse and inclusive organisation with a culture of continuous improvement, where everyone feels valued, included, proud to work and can thrive
<b>Our Partners</b>	Our ambition is to be a collaborative, integral and influential partner across a joined-up health and social care network that works preventatively, reduces inequality and improves population health outcomes, supporting all our communities
<b>Our Planet and Pounds</b>	Our ambition is to be a responsible and sustainable organisation in the use of our financial and physical resources, reducing our environmental impact and ensuring the most effective use of all our resource

## AGENDA

<b>Meeting:</b>	<b>Board of Directors Meeting (in Public)</b>	
<b>Date:</b>	22 May 2025	
<b>Time:</b>	0930 hrs	
<b>Venue:</b>	Springhill HQ: Kirkstall, Fountains and Rosedale	
<b>Voting Directors</b>	<p>Martin Havenhand Anne Cooper Tim Gilpin Andrew Chang Saghir Alam Peter Reading Nick Smith Kathryn Vause Dave Green</p>	<p>Chair Non-Executive Director (Deputy Chair) Non-Executive Director (Senior Independent Director) Non-Executive Director Non-Executive Director Chief Executive Chief Operating Officer Executive Director of Finance Executive Director of Quality and Chief Paramedic</p>
<b>Non-Voting Directors</b>	<p>Marc Thomas Mandy Wilcock</p>	<p>Deputy Chief Executive Director of People and Organisational Development</p>
<b>Contributing Directors</b>	<p>Adam Layland Jeevan Gill Rachel Gillott Carol Weir David O'Brien Sam Robinson Steven Dykes</p>	<p>Director of Partnerships and Operations (SY) Director of Partnerships and Operations (HNY) Director of Partnerships and Operations (WY) Director of Strategy, Planning and Performance Director of Corporate Services and Company Secretary Chief Digital Information Officer Acting Medical Director</p>
<b>In Attendance</b>	<p>Tabitha Arulampalam Katherine Lees Helen Edwards  Lynsey Ryder  Odette Colgrave Tracey Wilson Tim Millington  Sam Bentley Kirsty Holt</p>	<p>Associate Non-Executive Director Associate Non-Executive Director Associate Director of Communications and Community Engagement Head of Corporate Governance and Deputy Company Secretary Corporate Governance Manager Senior Executive Officer Interim Associate Director of Paramedic Practice (item 3.7) FTSU Guardian (item 3.11) FTSU Guardian (item 3.11)</p>
<b>Apologies:</b>	<p>Amanda Moat Rebecca Randell Jo Jennings</p>	<p>Non-Executive Director Associate Non-Executive Director Senior Executive Officer</p>



No.	Description	Format	Lead	Time
<b>1.</b>	<b>OPENING BUSINESS</b>			
1.1	<b>Welcome and Apologies</b> (information)	Verbal	Martin Havenhand (Chair)	0930- 0935
1.2	<b>Declaration of Interests</b> (assurance) <i>Any Board Member who is aware of a conflict of interest relating to any item on the agenda will be required to disclose it at this stage or when the conflict arises during consideration of the item.</i>	Verbal		
1.3	<b>Minutes of Previous Meetings</b> (approve)	Paper		
1.3.1	Minutes of meeting held in Public on 27 March 2025			
1.4	<b>Matters Arising</b> (assurance) <i>Any Matters Arising in addition to items included on the agenda.</i>	Verbal		
1.5	<b>Action Log</b> (assurance) <i>To review open actions and agree closure of any completed actions.</i>	Paper		
1.6	<b>Patient Story</b> (information)  The contribution and impact of volunteers in a range of roles across the Trust, ahead of volunteer's week.	Presentation	Dave Green Executive Director of Quality and Chief Paramedic	0935- 0950
1.7	<b>Chair's Report</b> (information)	Paper	Martin Havenhand (Chair)	0950- 0955
1.8	<b>Chief Executive's Report</b> (information/assurance)	Paper	Peter Reading, Chief Executive	0955- 1000

No.	Description	Format	Lead	Time
2.	<b>STRATEGY AND PLANNING</b>			
2.1	<b>Business Plans:</b>  <b>2.1a Business Plan 2024/25 Closing Report</b> (assurance)  <b>2.1b Business Plan 2025/26</b> (approval)	Paper	Marc Thomas Deputy Chief Executive  Carol Weir Director of Strategy, Planning and Performance	1000-1015
3.	<b>ITEMS FOR ASSURANCE</b>			
3.1	<b>Corporate Risk and Board Assurance Framework:</b> (assurance)  3.1a Corporate Risk Report  3.1b Board Assurance Framework Report	Paper	David O'Brien Director of Corporate Services/ Company Secretary	1015-1025
3.2	<b>Finance and Performance Committee Chair's Report</b> (assurance)	Paper	Kathryn Vause Executive Director of Finance	1025-1030
3.3	<b>Operational Assurance Report</b> (assurance)	Paper	Nick Smith Chief Operating Officer	1030-1040
3.4	<b>Finance Report</b> (assurance)	Paper	Kathryn Vause, Executive Director of Finance	1040-1050
3.5	<b>Quality Committee Chair's Report</b> (assurance)	Paper	Anne Cooper Committee Chair	1050-1055
3.6	<b>Quality and Clinical Highlight Report</b> (assurance)	Paper	Dave Green Executive Director of Quality and Chief Paramedic  Steven Dykes Acting Medical Director	1055-1105

No.	Description	Format	Lead	Time
<b>BREAK 11:05-11:20</b>				
3.7	<b>Clinical Supervision</b> (Information)	Presentation	Dave Green Executive Director of Quality and Chief Paramedic  Tim Millington Interim Associate Director of Paramedic Practice	1120- 1135
3.8	<b>People Committee Chair's Report</b> (assurance)	Paper	Tim Gilpin Committee Chair	1135- 1140
3.9	<b>People and Organisational Development Highlight Report</b> (assurance)	Paper	Mandy Wilcock Director of People and Organisational Development	1140- 1150
3.10	<b>Audit and Risk Committee Chair's Report</b> (assurance)	Paper	Andrew Chang Committee Chair	1150- 1155
3.11	<b>Freedom to Speak Up 6 monthly Report</b> (assurance)	Paper	David O'Brien Director of Corporate Services/ Company Secretary  FTSU Guardians	1155- 1205
4.	<b>BOARD GOVERNANCE AND REGULATORY</b>			
4.1	<b>Board Governance Report</b> (information/assurance)	Paper	David O'Brien Director of Corporate Services/ Company Secretary	1205- 1210

No.	Description	Format	Lead	Time
5.	<b>CLOSING BUSINESS</b>			
5.1	<b>Any Other Business</b>	Verbal	Martin Havenhand (Chair)	1210-1215
5.2	<b>Risks</b> <i>Any risks raised during the meeting that require consideration of adding to Risk Registers/Board Assurance Framework</i>	Verbal	Martin Havenhand (Chair)	
<b>MEETING CLOSE 12:15 hrs</b>				
Date of next Board Meeting to be held in Public: <b>24 July 2025</b>				