



Meeting of the Board of Directors (in Public)

Agenda and Meeting Papers

Thursday 22 May 2025



Our Strategy 2024-29

Our Purpose	To provide and co-ordinate safe, effective, responsive and patient-centred out-of-hospital emergency, urgent and non-emergency care, so all our patients can have the best possible experience and outcomes
Our Vision	Great Care Great People Great Partner
Our Values	Kindness Respect Teamwork Improvement
YAS Together	Care Lead Grow Excel Everyone

Our Bold Ambitions

Our Patients	Our ambition is to deliver exceptional patient-centred out-of-hospital emergency, urgent and non-emergency care, which is safe, kind and responsive, seamlessly integrating services and utilising technology to deliver a high-quality patient experience
Our People	Our ambition is to be a diverse and inclusive organisation with a culture of continuous improvement, where everyone feels valued, included, proud to work and can thrive
Our Partners	Our ambition is to be a collaborative, integral and influential partner across a joined-up health and social care network that works preventatively, reduces inequality and improves population health outcomes, supporting all our communities
Our Planet and Pounds	Our ambition is to be a responsible and sustainable organisation in the use of our financial and physical resources, reducing our environmental impact and ensuring the most effective use of all our resource

AGENDA		
Meeting:	Board of Directors Meeting (in Public)	
Date:	22 May 2025	
Time:	0930 hrs	
Venue:	Springhill HQ: Kirkstall, Fountains and Rosedale	
Voting Directors	Martin Havenhand Anne Cooper Tim Gilpin Andrew Chang Saghir Alam Peter Reading Nick Smith Kathryn Vause Dave Green	Chair Non-Executive Director (Deputy Chair) Non-Executive Director (Senior Independent Director) Non-Executive Director Non-Executive Director Chief Executive Chief Operating Officer Executive Director of Finance Executive Director of Quality and Chief Paramedic
Non-Voting Directors	Marc Thomas Mandy Wilcock	Deputy Chief Executive Director of People and Organisational Development
Contributing Directors	Adam Layland Jeevan Gill Rachel Gillott Carol Weir David O'Brien Sam Robinson Steven Dykes	Director of Partnerships and Operations (SY) Director of Partnerships and Operations (HNY) Director of Partnerships and Operations (WY) Director of Strategy, Planning and Performance Director of Corporate Services and Company Secretary Chief Digital Information Officer Acting Medical Director
In Attendance	Tabitha Arulampalam Katherine Lees Helen Edwards Lynsey Ryder Odette Colgrave Tracey Wilson Tim Millington Sam Bentley Kirsty Holt	Associate Non-Executive Director Associate Non-Executive Director Associate Director of Communications and Community Engagement Head of Corporate Governance and Deputy Company Secretary Corporate Governance Manager Senior Executive Officer Interim Associate Director of Paramedic Practice (item 3.7) FTSU Guardian (item 3.11) FTSU Guardian (item 3.11)
Apologies:	Amanda Moat Rebecca Randell Jo Jennings	Non-Executive Director Associate Non-Executive Director Senior Executive Officer



No.	Description	Format	Lead	Time
1.	OPENING BUSINESS			
1.1	Welcome and Apologies (information)	Verbal	Martin Havenhand (Chair)	0930- 0935
1.2	Declaration of Interests (assurance) <i>Any Board Member who is aware of a conflict of interest relating to any item on the agenda will be required to disclose it at this stage or when the conflict arises during consideration of the item.</i>	Verbal		
1.3	Minutes of Previous Meetings (approve)	Paper		
1.3.1	Minutes of meeting held in Public on 27 March 2025			
1.4	Matters Arising (assurance) <i>Any Matters Arising in addition to items included on the agenda.</i>	Verbal		
1.5	Action Log (assurance) <i>To review open actions and agree closure of any completed actions.</i>	Paper		
1.6	Patient Story (information) The contribution and impact of volunteers in a range of roles across the Trust, ahead of volunteer’s week.	Presentation	Dave Green Executive Director of Quality and Chief Paramedic	0935- 0950
1.7	Chair’s Report (information)	Paper	Martin Havenhand (Chair)	0950- 0955
1.8	Chief Executive’s Report (information/assurance)	Paper	Peter Reading, Chief Executive	0955- 1000

No.	Description	Format	Lead	Time
2.	STRATEGY AND PLANNING			
2.1	Business Plans: 2.1a Business Plan 2024/25 Closing Report (assurance) 2.1b Business Plan 2025/26 (approval)	Paper	Marc Thomas Deputy Chief Executive Carol Weir Director of Strategy, Planning and Performance	1000-1015
3.	ITEMS FOR ASSURANCE			
3.1	Corporate Risk and Board Assurance Framework: (assurance) 3.1a Corporate Risk Report 3.1b Board Assurance Framework Report	Paper	David O'Brien Director of Corporate Services/ Company Secretary	1015-1025
3.2	Finance and Performance Committee Chair's Report (assurance)	Paper	Kathryn Vause Executive Director of Finance	1025-1030
3.3	Operational Assurance Report (assurance)	Paper	Nick Smith Chief Operating Officer	1030-1040
3.4	Finance Report (assurance)	Paper	Kathryn Vause, Executive Director of Finance	1040-1050
3.5	Quality Committee Chair's Report (assurance)	Paper	Anne Cooper Committee Chair	1050-1055
3.6	Quality and Clinical Highlight Report (assurance)	Paper	Dave Green Executive Director of Quality and Chief Paramedic Steven Dykes Acting Medical Director	1055-1105

No.	Description	Format	Lead	Time
BREAK 11:05-11:20				
3.7	Clinical Supervision (Information)	Presentation	Dave Green Executive Director of Quality and Chief Paramedic Tim Millington Interim Associate Director of Paramedic Practice	1120- 1135
3.8	People Committee Chair's Report (assurance)	Paper	Tim Gilpin Committee Chair	1135- 1140
3.9	People and Organisational Development Highlight Report (assurance)	Paper	Mandy Wilcock Director of People and Organisational Development	1140- 1150
3.10	Audit and Risk Committee Chair's Report (assurance)	Paper	Andrew Chang Committee Chair	1150- 1155
3.11	Freedom to Speak Up 6 monthly Report (assurance)	Paper	David O'Brien Director of Corporate Services/ Company Secretary FTSU Guardians	1155- 1205
4.	BOARD GOVERNANCE AND REGULATORY			
4.1	Board Governance Report (information/assurance)	Paper	David O'Brien Director of Corporate Services/ Company Secretary	1205- 1210

No.	Description	Format	Lead	Time
5.	CLOSING BUSINESS			
5.1	Any Other Business	Verbal	Martin Havenhand (Chair)	1210-1215
5.2	Risks Any risks raised during the meeting that require consideration of adding to Risk Registers/Board Assurance Framework	Verbal	Martin Havenhand (Chair)	
MEETING CLOSE 12:15 hrs				
Date of next Board Meeting to be held in Public: 24 July 2025				